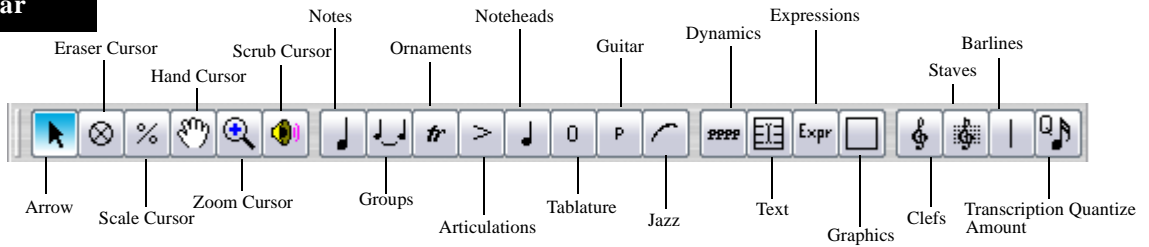


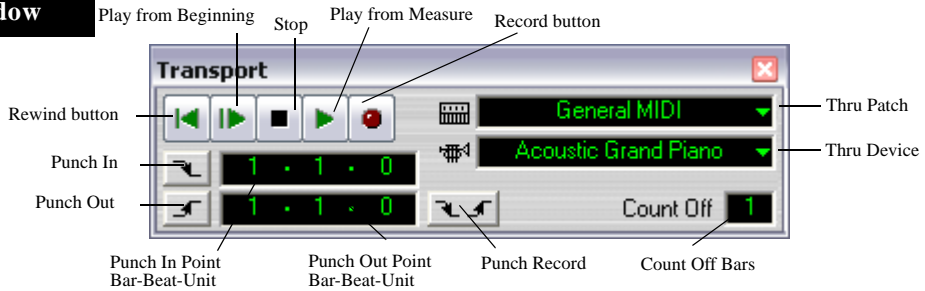
Overture 4 Quick Reference

Macintosh users: Replace Control-key with Command-key. Other differences are shown in (*italic*)

Tool Bar

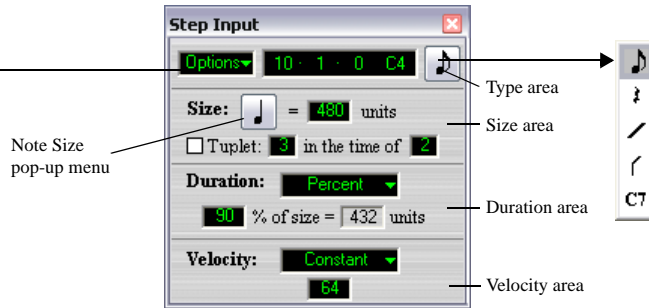


Transport Window

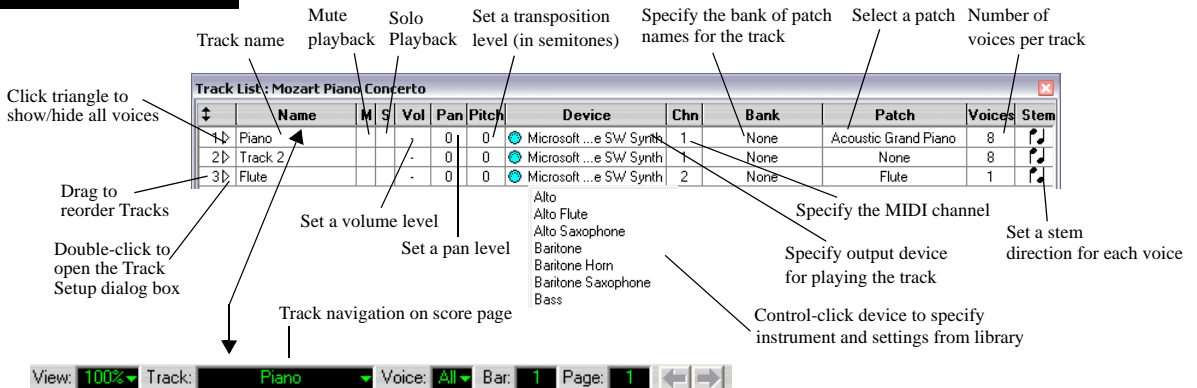


Step Input Window

- Force Stems Up
- Force Stems Down
- Force Accidentals to Sharps
- Force Accidentals to Flats
- Tie Previous Two Notes ;
- Duplicate previous
- Duplicate Previous to End



Tracks Window



Overture 4 Keyboard Shortcuts

Macintosh users: Replace Control-key with Command-key. Other are shown in (Italic)

With Arrow Cursor Selected

Single click	Make active measure
Double click	Selects all elements in a measure
Shift-click	Select range
Control (<i>Cmd</i>)-click	Discontiguous selection
Control (<i>Cmd</i>)-click handles	Locks measures - No justify
Alt (<i>Cmd</i>)-drag hairpin	Move one of hairpin stems individually
Double-click clef	Open Setup Track dialog box
Alt (<i>Option</i>)-drag	Zoom to fit area
Control (<i>Option</i>)-drag element	Create copy of that element on the score
Control (<i>Option</i>)-shift-drag	Constrains direction when copied
Alt (<i>Option</i>)-drag staff	Same spacing to all remaining systems on page
Control (<i>Cmd</i>)-drag staff	Same spacing to all remaining systems in score
Alt-shift (<i>Option Shift</i>)	Select hand tool for scrolling
Double-click element	Opens editing dialog box
Double-click text	Edit text

Chord Entry

A-G	Chord root
Shift A-G	Chord bass
S	Sharp
W	Flat
[Move chord selector to the left
]	Move chord selector to the right

Tool Selection

0	Breve note
1	Whole note
2	Half note
3	Triplet toggle
4	Quarter note
5	32nd note
6	16th note
8	8th note
.	Augmentation dot toggle
C	Cursor tool toggle
E	Eraser tool
F	Accidental flat
G	Grace note
N	Accidental natural
P	Open note palette
R	Rest of selected value
S	Accidental sharp
↑ ← → ↓	Nudge score elements
Control [(<i>Cmd I</i>)	Zoom in
Control] (<i>Cmd J</i>)	Zoom out

Step Entry

(Duration selected as in tool selection mode.)

A-G	Note selection
= or R	Rest/note toggle
Space	Enter rest
↓ or -	Lower current pitch 1/2 step
↑ or +	Raise current pitch 1/2 step
←	Step backwards through a score without deleting notes
→	Step forwards through a score without deleting notes
o	Raise current and future pitch range one octave
Shift-O	lower current and future pitch range one octave
;	Tie together the previous two notes
Enter (letter pad)	Enter a note or rest, then step forward
Enter (number pad)	Enter a note or rest, but don't step forward (Use for entering chords)
Delete	Step backward through a score, deleting previous note

Ornament/Articulation Button Selected

Alt (<i>Option</i>)	Put element above note(s)
Control (<i>Cmd</i>)	Put element below note(s)

Dynamics button Selected

Control (<i>Cmd</i>)	Adds dynamic to all staves
------------------------	----------------------------

With Note(s) Selected

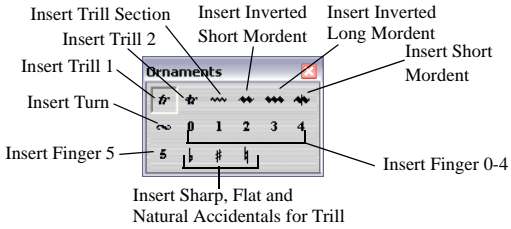
↑	Transpose note up one step
↓	Transpose note down one step
←	Nudge note to left
→	Nudge note to right
R	Turns note into rest
Control (<i>Cmd</i>)1 - 8	Move Note to Voice 1-8

Voice Selection

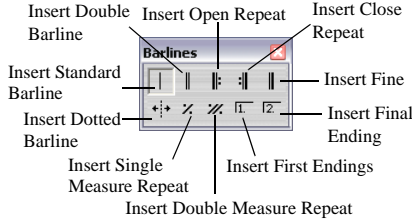
Control (<i>Cmd</i>) 0	View All Voices
Control (<i>Cmd</i>) 1 - 8	View Voices 1-8 Individually

Overture 4 Palettes

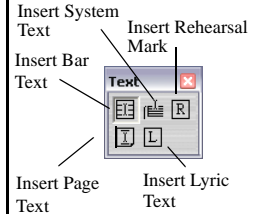
Ornaments



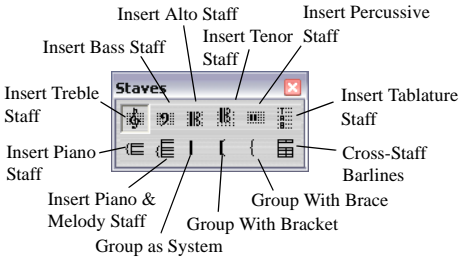
Barlines



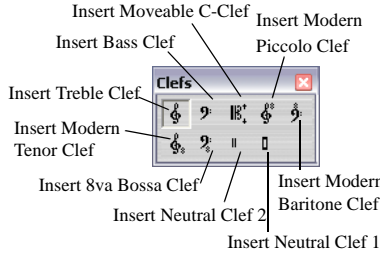
Text



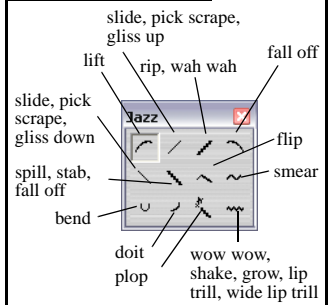
Staves



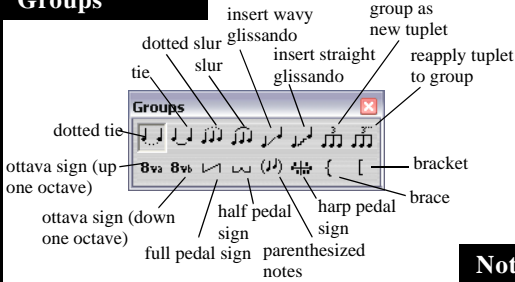
Clefs



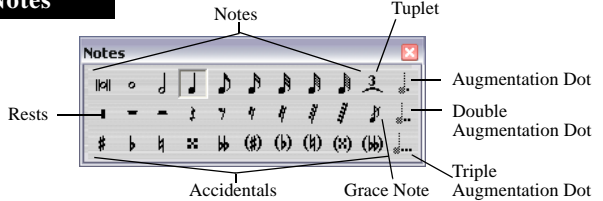
Jazz



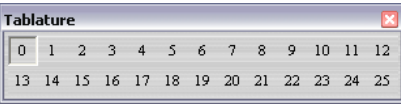
Groups



Notes



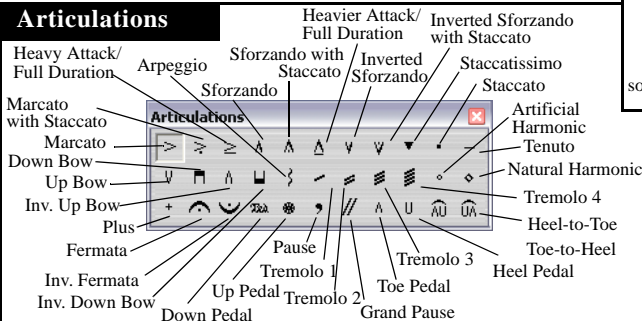
Tablature



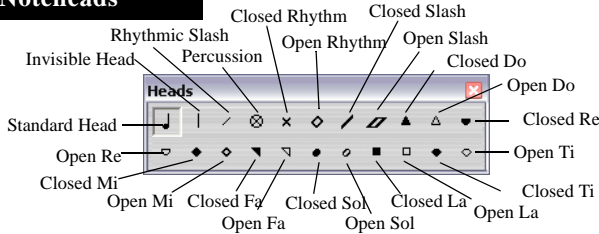
Dynamics



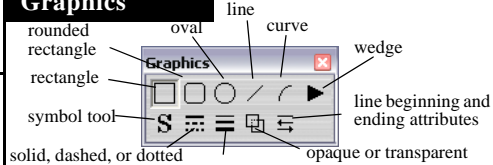
Articulations



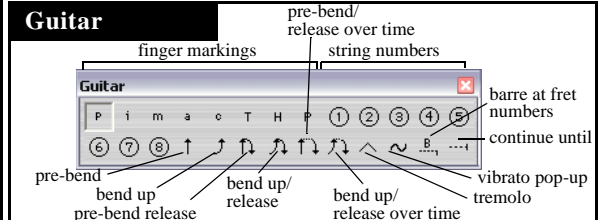
Noteheads



Graphics



Guitar



Overture 4 Menu Reference

Macintosh users: Replace Control-key with Command-key. Other keystroke differences are shown in (i)

File	Edit	Score	Measures
New... Ctrl+N	Undo Insert Note Ctrl+Z	Insert Page... (Cmd)	Insert... Ctrl+I
Open... Ctrl+O	Redo Insert Note Ctrl+Shift+Z	Delete Page... (Cmd)	Delete... (Cmd)
Close Ctrl+W	Cut Ctrl+X	Layout Page... (Cmd)	Increase Measures on System Alt+=
Save Ctrl+S	Copy Ctrl+C	Page Dimensions... (Cmd)	Decrease Measures on System Alt+-
Save As...	Paste Ctrl+V	Increase Systems on Page	Split System
Revert	Clear Delete	Decrease Systems on Page	Set Key Signature... Ctrl+K
Edit Library	Merge	Hide/Show Staves...	Set Time Signature... Ctrl+M
Load Library...	Paste Special...	Insert Track... (Cmd)	Set Tempo... Alt+'
Import...	Select	Delete Track... (Cmd)	Set Coda, Segno, etc...
Export...	Find Item... Ctrl+F	Setup Track... (Cmd)	Set Measure Numbers...
Extract Parts...	Find Next Item Ctrl+G	Respace Staves...	Rebar
Print Preview	Make Invisible	Recalc Layout Ctrl+}	Multi-Measure Rest...
Page Setup... (PC Only)	Make Visible	Redraw Page Alt+}	Fill in Rests
Print... Ctrl+P	Set Color...	Allotment...	Justify Ctrl+J
1 DefaultFile.ove	Disable Playback	Articulations...	
2 Air For The G String.ove	Enable Playback	Engraver... (Cmd)	
3 Stoll Symphony in D SFZ08.ove	Playback Time...	Eont Map...	
Exit	MIDI Data Ctrl+Shift+D	Title Page...	
	Modify Controller...	Time Code...	

Notes	Options	VST	Window
Transpose... Ctrl+T	Show	Audio Preferences...	Tool Bars
Modify... Ctrl+Y	Auto	Instrument Rack	Status Bar
Humanize... Ctrl+Shift+H	Keyboard Thru	Record to File...	Hide Palettes Alt+K
Quantize... Ctrl+Shift+Q	Hold Timing	Set Folder...	Main Tool Bar
Redo Pitches	Metronome		Standard Tool Bar
Add Interval	Play Style		Transport
Delete	Record Options...		
Beam	MIDI Devices...		
Group	Instruments...		
Flip	All Notes Off		
Stem	Preferences...		
Display on Prev Staff	Save Settings		
Display on Next Staff			
Move to Prev Track			
Move to Next Track			
Notate As			
Transcribe Ctrl+R			
Notes to Raw			
Notes to Tablature...			
Set Guitar Frame Capo...			
Set to Voice			
Set Playback Voice			

Measures	Notes	Options	VST	Window
9th Above Shift+F9	Articulations/Ornaments	Click in Record	Audio Preferences...	Main Tool Bar
8th Above Shift+F8	Based on Meter Ctrl+B	Click in Play	Instrument Rack	Standard Tool Bar
7th Above Shift+F7	Manually Ctrl+Shift+B	Click in Count Off Only	Record to File...	Transport
6th Above Shift+F6	Break in Middle	Metronome Sound...	Set Folder...	
5th Above Shift+F5	Tremolo 8ths			
4th Above Shift+F4	Tremolo 16ths			
3rd Above Shift+F3	Tremolo 32nds			
2nd Above Shift+F2	Tremolo 64ths			
2nd Below Ctrl+Shift+2	Tie Alt+;			
3rd Below Ctrl+Shift+3	Slur Ctrl+L			
4th Below Ctrl+Shift+4	Ottava...			
5th Below Ctrl+Shift+5	Tuplet...			
6th Below Ctrl+Shift+6	Glissando			
7th Below Ctrl+Shift+7	Glissando Wavy			
8th Below Ctrl+Shift+8	Arpeggio			
9th Below Ctrl+Shift+9	Reduced Rests			
	Swing Eighthths			
	Trill			
	Triplets			
	Turn			
	Cue Notes			
	Grace Notes			
	Single Note			
	Two Tied Notes			
	Direction Ctrl+Shift+F			
	Enharmonic Ctrl+H			
	Sharps to Flats			
	Flats to Sharps			
	Articulations			
	1 Ctrl+1			
	2 Ctrl+2			
	3 Ctrl+3			
	4 Ctrl+4			
	5 Ctrl+5			
	6 Ctrl+6			
	7 Ctrl+7			
	8 Ctrl+8			

Options	VST	Window
Click in Record	Audio Preferences...	Tool Bars
Click in Play	Instrument Rack	Status Bar
Click in Count Off Only	Record to File...	Hide Palettes Alt+K
Metronome Sound...	Set Folder...	Main Tool Bar
As Recorded		Standard Tool Bar
In Swing		Transport
As Written		
Repeats		
Beat Chart Alt+J (Cmd)		
Handles		
Margin		
Rulers		
Grid		
Symbols in Colors		
Invisibles		
Incorrect Rhythms		
Range Errors		
Tracks Transposed		
Tracks Voice Names		
Filled Measure Rests		
System Separations		
Chord Positions		
Lyric Positions		
Slash Note Positions		
Dynamic Positions		
Time Code Positions		
Tracks Window Ctrl+Shift+T		
Graphic Window Ctrl+Shift+G		
Chords Window Ctrl+Shift+C		
Lyrics Window Ctrl+Shift+L		
Step Input Ctrl+Shift+S		
Cascade		
Tile Horizontally		
Tile Vertically		
Arrange Icons		
1 Score : Air For The G String		